



John H. Pitman High School

Success for Each Student

Associated Student Body Club Meeting Minutes

Name of Club _____

Meeting Date: _____ Meeting Time: _____ Location: _____

Kind of Meeting (circle one): Regular Special Other

The meeting was called to order by: _____

The Minutes of the meeting dated: _____ were read and approved (corrected and approved) on _____

The following purchases ordered were approved: List below or attach separate listing

PO#	Vendor	Amount	Purpose

The following invoices were submitted for payment: List below or attach separate listing

Motion By: _____ Second By: _____

Communication and Reports

Old Business:

New Business:

Submitted by:

Secretary: (Signature and Date) _____

Advisor: (Signature and Date) _____