Turlock USD Minutes
Regular Meeting Agenda
January 07, 2020 6:00 PM
Turlock Unified School District Professional Development Center

1100 Cahill Avenue, Turlock, CA

(All Times Listed on this Agenda are Estimated)

Attendance Taken at 6:00 PM:

Present:
Mrs. Lori Carlson
Mrs. Miranda Chalabi
Mr. Jeffrey Cortinas
Ms. Mary Jackson
Mr. Frank Lima
Mr. Ken Malech
Mr. Anthony Silva

I. 6:00 pm OPENING BUSINESS

A. Call Public Session to Order
Minutes:
Board President Lori Carlson called the public session to order at 6:00 pm.

B. Roll Call

Minutes:
President Lori Carlson. Other Members present were: Clerk Frank Lima;
Members Ken Malech, Anthony Silva, Jeffrey Cortinas, Mary Jackson, and
Miranda Chalabi.

Absent: None

Others present: Dana Salles Trevethan, Superintendent/Secretary to the
Governing Board; Heidi Lawler, Assistant Superintendent/Educational
Services; David Lattig, Assistant Superintendent/Human Resources; Barney
Gordon, Assistant Superintendent/Business Services; Marjorie Bettencourt,
Assistant Superintendent/Finance and Accountability, and Roberta Cheney,
Recorder. Also present was Dr. Laura Fong.
II. 6:02 pm PERIOD FOR PUBLIC COMMENT and PUBLIC COMMENT PRIOR TO CLOSED SESSION
(If the Board does not complete Closed Session items by 6:45 p.m., it will reconvene after the Regular Board Meeting.)
A. Identification of Closed Session Topics
B. Public Comment AND Public Comment Regarding Closed Session Items

Minutes:
Board President Lori Carlson identified closed session items.

Any member of the public wishing to comment on the Closed Session items could do so prior to the Closed Session. There being no public comment, the Board considered Item III.

1. Mrs. Fliflet said a prayer for the District not initiated by the District. Mrs. Fliflet said that God asks us to mention his name everyday when we pray. Her New Year’s resolution is for us to read specific sections of the Bible. Mrs. Fliflet prayed blessings for each individual Cabinet Member and Board Member and for God to hover over the District.

III. 6:15 pm CLOSED SESSION
The Board of Trustees will convene in Closed Session in the eCademy Charter Staff Room regarding:

Minutes:
The Board of Trustees convened in Closed Session in the eCademy Charter Staff Room regarding:


2. Conference with Legal Counsel - Anticipated Litigation, Government Code Section 54956.9 Significant Exposure to Litigation: Two Potential Cases

3. Conference With Labor Negotiators -- Government Code Section 54957.6

District Designated Representatives: Marjorie Bettencourt/Assistant Superintendent of Finance & Accountability; David Lattig, Assistant Superintendent Human Resources; Superintendent Dana Trevethan.

Employee Organizations: Turlock Teachers Association (TTA), California School Employees Association (CSEA), Turlock Federation of Classified Employees (TFCE), and Unrepresented Employees (Superintendent, Assistant Superintendents, Classified Management, Certificated District and Site Administration, Adult School, Confidential Employees, and Student Support Personnel). Assistant Superintendent Educational Services, Assistant Superintendent Business Services, Assistant Superintendent Human Resources, Assistant Superintendent Finance & Accountability
4. Public Employee Evaluation  Government Code Section 54957

Title: Administrative Evaluations

Titles: Superintendent, Assistant Superintendent(s) of Business Services/Educational Services/Human Resources/Finance & Accountability, Director of Student Services, Director of Curriculum and Instruction, Director of Special Education, Director of Technology Operations, Director of Human Resources, Director of English Learners/Assessment/Special Programs, Director of Maintenance-Operations, Director of Child Nutrition, Director of Transportation, Director of Early Childhood Education, Interim Director of CTE and Program Equity, Facilities Planner, Chief Communication Coordinator, Coordinator of Applied Horticulture and Environment Studies, Coordinator of Professional Development and Induction Program, Coordinator of Education Technology. Principals (Turlock High School, Pitman High School, Roselawn High School, eCademy Charter, Turlock Adult School, Turlock Junior High School, Dutcher Middle School, Brown Elementary School, Crowell Elementary School, Cunningham Elementary School (Interim), Earl Elementary School, Julien Elementary School, Medeiros Elementary School, Osborn Two-Way Immersion Academy, Wakefield Elementary School, Walnut Elementary Education Center), Assistant Principals (Turlock High School, Pitman High School, Turlock Junior High School, Dutcher Middle School, Brown Elementary School, Crowell Elementary School, Cunningham Elementary School, Earl Elementary School, Julien Elementary School, Medeiros Elementary School, Osborn Two-Way Immersion Academy, Wakefield Elementary School, Walnut Elementary Education Center), Deans (Turlock High School, Pitman High School, Turlock Junior High School, Dutcher Middle School).

The following action was taken:

"During closed session this evening, the board reviewed a claim filed by employee number 7258. The board voted 7-0 to reject the claim."

The Board did not complete closed session item

4. Public Employee Evaluation  Government Code Section 54957

Title: Administrative Evaluations and will reconvene on this item following the regular Board Meeting.
IV. 6:45 pm  OPENING BUSINESS -- CALL TO ORDER
Minutes:
Board President Lori Carlson called the public session to order at 6:50 pm

A. Report Action Taken in Closed Session (if any)
Minutes:
The following action was taken:

"During closed session this evening, the board reviewed a claim filed by employee number 7258. The board voted 7-0 to reject the claim."

B. Inspiration: Joelle Maggard, a student from Medeiros Elementary School, and a Character Counts award recipient for the character trait of "includer", will provide the Inspiration for the meeting.
Minutes:
Joelle Maggard, a student from Medeiros Elementary School, and a Character Counts award recipient for the character trait of "includer", provided the Inspiration for the meeting.

C. Flag Salute: Samantha Macklin, a student from Medeiros Elementary School, and a Character Counts award recipient for the character trait of "includer", will provide the flag salute for the meeting.
Minutes:
Samantha Macklin, a student from Medeiros Elementary School, and a Character Counts award recipient for the character trait of "includer", provided the flag salute for the meeting.

D. Turlock Unified School District Beliefs or Mission
Minutes:
Board Member Malech read the TUSD Mission Statement

E. Roll Call
Minutes:
President Lori Carlson. Other Members present were: Clerk Frank Lima; Members Ken Malech, Anthony Silva, Jeffrey Cortinas, Mary Jackson, and Miranda Chalabi.

Also present: Pitman High Student Board Representative Chuc Luu and Turlock High Student Board Representative Aidan Cooke

Absent: None

Others present: Dana Salles Trevethan, Superintendent/Secretary to the Governing Board; Heidi Lawler, Assistant Superintendent/Educational Services; David Lattig, Assistant Superintendent/Human Resources; Barney Gordon, Assistant Superintendent/Business Services; Marjorie Bettencourt, Assistant Superintendent/Finance and Accountability, and Roberta Cheney,
V. 6:55 pm APPROVAL OF AGENDA

Motion by ________, Seconded by ________,
that the agenda for the meeting be approved.

Minutes:
MSC (Jackson, Chalabi) that the agenda for the meeting be approved.

Motion approved: 7-0  Ayes: 7 (Carlson, Lima, Malech, Silva, Cortinas, Jackson, Chalabi)  Noes: 0  Abstain: 0  Absent: 0

Motion Passed: Passed with a motion by Ms. Mary Jackson and a second by Mrs. Miranda Chalabi.
Yes  Mrs. Lori Carlson
Yes  Mrs. Miranda Chalabi
Yes  Mr. Jeffrey Cortinas
Yes  Ms. Mary Jackson
Yes  Mr. Frank Lima
Yes  Mr. Ken Malech
Yes  Mr. Anthony Silva

VI. 6:56 pm COMMUNICATIONS

Presentations will be limited to a maximum of three (3) minutes per person, with a total of thirty (30) minutes designated for this portion of the agenda.

Minutes:
Written Reports: None
Legislative Reports: None

Board Reports: Board Member Chalabi enjoyed attending the Farm to Family Feast, thanking everyone who put it on, as some kids worry about what they are going to eat everyday. Board Member Jackson enjoyed attending the Farm to Family Feast, thanking everyone who put it on, including Laura Brem and Tami Truax. The United Samaritans is also a group who offers food to the community, with seniors and children being of most need. Board Member Silva said Happy New Year to everyone and hope 2020 is a great year in moving TUSD forward.

Superintendent Report: None

Staff Reports: TTA President, Christine Rowell, spoke about being data informed, equity teams, and happy that a grant was approved between Turlock, Ceres, Modesto, and Stanislaus regarding a documentary showing at the State Theatre on March 21st entitled, East of Salinas."
Tonight is Medeiros Elementary School night, and thank you to teacher Megan Hoogeveen for putting together the power point presentation with the following happenings at Medeiros:

- Mission Statement: All Medeiros students will excel academically and socially in collaboration with families and the community.

- Students participate in Dr. Seuss night

- 2nd and 5th grade students collaborate and create activities together

- 1st and 3rd graders bring science to everyday life through observation, graphing and collecting data

- Teachers are actively engaging students in discovery, critical thinking, and academic excellence.

- Medeiros students have opportunities to collaborate socially through the all Christmas sing-a-long, the ugly Christmas sweater contest, Big Buddy/Little Buddy Christmas Tree Decorating, the Target Christmas Shopping with Teachers and Students program, the 5th grade Band Christmas caroling, the first grade Christmas performance, and with the community.

- Students participate in band and choir performances, the Pitman High rally, and the Rotary Club Dictionary deliveries

- Third graders make blankets for community outreach projects and participate in Turlock Ag Day

- Fourth graders discover the properties of magnets with Professor Aleman from CSUS

- Medeiros has a super staff and spectacular teachers

Student Representative reports:
Turlock High Student Representative Aidan Cooke reported:

Winter Sports are starting league play this month.

ASB is preparing for Winter Formal on Saturday, January 25th at Larsa Hall.

Construction on the new science building is really starting to ramp up!

Clubs are preparing for 2nd Semester Club Rush later this month.

Auditions for the Spring Musical, School of Rock are finishing up this week!
Pitman High Student Representative Chuc Luu reported:

- Winter break is December 23-January 6
- Then its the start of the second semester

Department Updates

- For counseling, local scholarships open to seniors through a single application and internships are available for seniors through Kaiser Permanente, Gallo, and Bank of America

Sports

- Boys basketball won their first league game on January 15 against Enochs
- Girls basketball won their first league game against Enochs on January 14
- Wrestling, first tri-meet on January 15 with Downey and Modesto
- Boys' soccer held first league game against Modesto on January 15
- Girls' soccer held first league game against Modesto on January 15

Clubs

- January 13-17 is hoopscoming week and will feature a series of dress up days entered around the theme channel surfing
- This week will end in a basketball game immediately follow by the Black Light Dance

VII. 7:06 pm ANNOUNCEMENTS

VIII. 7:07 pm CONSENT CALENDAR

A. *Approval of December 17, 2019 Board Meeting Minutes (Item 1)
   Minutes:
   Approved the December 17, 2019 Board Meeting Minutes

B. Recognitions and/or Acceptance of Donations (Item 2)
   Minutes:
   Accepted a donation from Active Orthopedic Medical Corporation in the amount of $9,000 to the Turlock High Track Team to purchase track equipment (photo finish timing system).
Accepted a donation from the Dennis Wallace Memorial Foundation in the amount of $500 to the Turlock High FBLA.

Recognized and thanked the Letters to Santa Charity for their donation to over 700 students throughout TUSD schools for a new coat, shirt, pants, shoes, socks, undergarments and a toy for each student, as well as each family receiving a turkey dinner to cook for the holidays.

C. *Approval of the Personal Services Contract for Medeiros Elementary School with Great Valley Museum to provide four Web of Live Traveling Teacher programs for the 5th grade; four States of Matter Traveling Teacher programs for the 5th grade; and four Chemical Reactions Traveling Teacher programs for the 5th grade. (Item 3)

Minutes:
Approved the Personal Services Contract for Medeiros Elementary School with Great Valley Museum to provide four Web of Live Traveling Teacher programs for the 5th grade; four States of Matter Traveling Teacher programs for the 5th grade; and four Chemical Reactions Traveling Teacher programs for the 5th grade.

D. *Approval of the Personal Service Contract for Pitman High School with Sounds in Motion to provide a DJ, lighting and music services for Pitman High School's Black Light Dance on January 17, 2020 and Junior/Senior Prom on April 4, 2020. (Item 4)

Minutes:
Approved the Personal Service Contract for Pitman High School with Sounds in Motion to provide a DJ, lighting and music services for Pitman High School's Black Light Dance on January 17, 2020 and Junior/Senior Prom on April 4, 2020.

E. *Approval of the Personal Services Contract for Pitman High School with The Photo Lounge. The Photo Lounge will provide a photo booth and accessories for Pitman High School's Black Light Dance. (Item 5)

Minutes:
Approved the Personal Services Contract for Pitman High School with The Photo Lounge. The Photo Lounge will provide a photo booth and accessories for Pitman High School's Black Light Dance.

F. *Approval of the Personal Services Contract between Turlock Adult School and Bay Valley Foundation to provide education/training to Turlock Adult School students that prepares them for employment as computer coders. (Item 6)

Minutes:
Approved the Personal Services Contract between Turlock Adult School and Bay Valley Foundation to provide education/training to Turlock Adult School students that prepares them for employment as computer coders.
G. *Approval of the Personal Services Contract for Earl Elementary School with CA Weekly Explorer, Inc. to provide two presentations of Walk through the American Resolution for fifth grade students. (Item 7)
Minutes:
Approved the Personal Services Contract for Earl Elementary School with CA Weekly Explorer, Inc. to provide two presentations of Walk through the American Resolution for fifth grade students.

H. *Approval of the Personal Services Contract with R. Pacific Sound & Event Production, Inc. for the Festival on the Green on March 19, 20, and 21, 2020. (Item 8)
Minutes:

I. *Approval of the purchase of 100 refresh projectors from CDW-G, using the E&I Master Contract. This refresh order will replace aging classroom instructional projectors. (Item 9)
Minutes:
Approved the purchase of 100 refresh projectors from CDW-G, using the E&I Master Contract. This refresh order will replace aging classroom instructional projectors.

J. *Approval of the MOU between the Stanislaus County Office of Education Prevention Programs (SCEP) and Turlock Unified School District (TUSD). The purpose of this MOU is to document year one of our agreement to partner together over the five year Project Cal-Well AWARE Grant beginning July 1, 2019 and ending June 30, 2020. (Item 10)
Minutes:
Approved the MOU between the Stanislaus County Office of Education Prevention Programs (SCEP) and Turlock Unified School District (TUSD). The purpose of this MOU is to document year one of our agreement to partner together over the five year Project Cal-Well AWARE Grant beginning July 1, 2019 and ending June 30, 2020.

K. *Approval of the School Accountability Report Cards (SARC) for each of the K-12 schools for the 2018-19 school year. The School Accountability Report Card (SARC) for each school in the Turlock Unified School District has been revised and updated to reflect information on the school for the 2018-2019 school year. (Item 11)
Minutes:
Approved the School Accountability Report Cards (SARC) for each of the K-12 schools for the 2018-19 school year. The School Accountability Report Card (SARC) for each school in the Turlock Unified School District has been revised and updated to reflect information on the school for the 2018-2019 school year.
L. *Approval of UC Merced's Parent Empowerment Program (PEP) to provide eight Parent Empowerment workshops for the parents of students enrolled at Pitman High School. (Item 12)
   Minutes:
   Approved UC Merced’s Parent Empowerment Program (PEP) to provide eight Parent Empowerment workshops for the parents of students enrolled at Pitman High School.

M. *Approval of the financial reports for the period of 10/01/2019 through 10/31/2019 and 11/01/2019 through 11/30/2019. (Item 13)
   Minutes:
   Approved the financial reports for the period of 10/01/2019 through 10/31/2019 and 11/01/2019 through 11/30/2019.

N. *Approval of the Personal Services Agreement with Eaton Interpreting Services, Inc. to provide sign language services. (Item 14)
   Minutes:
   Approved the Personal Services Agreement with Eaton Interpreting Services, Inc. to provide sign language services

O. *Approval of Certificated Personnel Report with Addendums, if any.(Item 15)
   Minutes:
   Approved the Certificated Personnel Report with no Addendums

P. Approval of Classified Personnel Report, with Addendums (if any) (Item 16)
   Minutes:
   Approved the Classified Personnel Report with no Addendums

IX. It is recommended the Board of Trustees approve the Consent Calendar, as presented.
   Motion __________, Seconded by __________
   Roll call vote: Ayes ___ Noes ___ Abstention ___ Absent ___

   Minutes:
   MSC (Lima, Malech) that the Board of Trustees approved the Consent Calendar, as presented.

   Roll Call Vote: 7-0  Ayes: 7 (Carlson, Lima, Malech, Silva, Cortinas, Jackson, Chalabi) Noes: 0  Abstain: 0  Absent: 0

   Motion Passed: Passed with a motion by Mr. Frank Lima and a second by Mr. Ken Malech.
   Yes  Mrs. Lori Carlson
   Yes  Mrs. Miranda Chalabi
   Yes  Mr. Jeffrey Cortinas
   Yes  Ms. Mary Jackson
X. 7:09 pm FINANCE & ACCOUNTABILITY


Minutes:
MSC (Jackson, Chalabi) that the Board of Trustees accepted the 2018-19 fiscal year financial audit as presented.

Roll Call Vote: 7-0 Ayes: 7 (Carlson, Lima, Malech, Silva, Cortinas, Jackson, Chalabi) Noes: 0 Abstain: 0 Absent: 0

The Board of Trustees accepted the 2018-19 fiscal year financial Audit. Mr. Dave Randel, of the CPA firm Eide Bailly, presented an overview of the financial audit report for the 2018-19 fiscal year. Thank you to all sites and departments for their input and attention to detail to result in a successful audit. There were no official findings reported for Financial Statements, Federal Awards and Questioned Costs, State Awards and Questioned Costs, or from Prior Audit Findings. Several recommendations were made for strengthening internal controls and operating efficiency with Associated Student Body (ASB) accounting and procedures in the areas of cash disbursements, cash sub-receipts, ticket sales, and inventory. ASB accounting trainings continue to take place to help address these internal controls.

Motion Passed: Passed with a motion by Ms. Mary Jackson and a second by Mrs. Miranda Chalabi.

Yes  Mrs. Lori Carlson
Yes  Mrs. Miranda Chalabi
Yes  Mr. Jeffrey Cortinas
Yes  Ms. Mary Jackson
Yes  Mr. Frank Lima
Yes  Mr. Ken Malech
Yes  Mr. Anthony Silva
XI. 7:30 pm EDUCATIONAL SERVICES

A. (Information) *TUSD 2020-21 Kindergarten Enrollment Campaign (Item 18)

Minutes:
The Board of Trustees received information on the TUSD 2020-21 kindergarten enrollment campaign, I'm Kinder Ready!, and updated TK/K registration procedures. To build an effective TK/K enrollment system throughout TUSD, Administration identified areas of concern and developed a comprehensive plan of action for current and future years with the goals to simplify the enrollment process for parents/guardians, increase timely enrollments, and ensure TUSD is well prepared to meet the needs of incoming TK/K students. Through a review of enrollment practices, concerns were identified which included outdated procedures, moderate participation, and varied neighborhood and choice school approaches. These concerns were addressed through utilization of multiple means of communication, coordinated efforts with Head Start and State Preschool parents and staff, and simplification through standardized dates and enrollment forms. For 2020-21 incoming TK/K students, neighborhood school registration is scheduled for Wednesday, January 22, 2020 from 1:00-5:00 PM; For parents interested in choice school programs, offered at Julien, Osborn, Wakefield, and Walnut, applications may be picked up during the neighborhood school registration and must be turned in to the appropriate choice school site by Wednesday, January 29, 2020 with choice school lotteries held on Wednesday, February 5, 2020 from 5:30-6:30 PM. For more information, parents/guardians may contact neighborhood or choice schools or visit www.turlock.k12.ca.us/kinder.

B. (Information) *Wakefield Program, Enrollment, and Facility Review (Item 19)

Minutes:
The Board of Trustees received information regarding the current instructional program, enrollment status, and facility capacity for the dual immersion program at Wakefield. Implementation of the Wakefield dual immersion program began in 2016-17 with TK/K classes and has expanded annually by grade level, currently serving students up to grade 3, with plans to serve all grade levels by 2022-23. For the 2019-2020 school year, Wakefield provides the dual immersion instructional model for grades TK-3 and the English-only instructional model for grades 4-6. Strengths of the implementation of dual immersion at Wakefield include continuing high level of interest, effective expansion, and student progress in developing skills in Spanish and English. However, with limited English-only options in the Wakefield neighborhood, the Administration is recommending the development of a TK-6 English-only strand, alongside the dual immersion program. Administration also recommends that Wakefield dual immersion 6th grade students attend Dutcher Middle School, beginning in 2022-23, in alignment with current
practice for students who matriculate to 6th grade from Osborn. Ongoing exploration to meet program and facility needs will include consideration of a 6th grade English-only option at Dutcher and a review of boundaries to meet neighborhood needs for families residing in the neighborhoods adjacent to Wakefield, Cunningham, and Osborn.

XII. 8:15 pm BUSINESS SERVICES

A. (Information) *Review Facility Use Fee Schedules (Item 20)

Minutes:
The Board of Trustees received information regarding Resolution No. 13 2019/2020: Resolution For the Facility Use Fee Schedules Regarding the Use of District Facilities Under the Civic Center Act. Facility fees are based on Direct Costs (sum of operational costs such as custodial services, power, etc.) and capital direct cost (facility maintenance/replacement). The sub groups of TUSD Affiliate Groups, Non-TUSD Affiliate Groups, Non-TUSD Affiliate Groups charging admission, and Religious Services are charged accordingly. For all other organizations, Facility Use Fees are 70% of Direct Cost. As recommended by Government Financial Strategies, to accommodate increases in Operational and Capital costs, rates increase $1-2 per hour for many of the listed facilities in a given year. The Pitman High Track and Field rate will be set to the same rate as the Turlock High Track and Field. This item will return for adoption at the January 21 Board Meeting.

B. (Information) Turlock Junior High School and Wakefield Elementary School Modernization Projects (Item 21)

Minutes:
The Board of Trustees received information regarding the pending RFP process and timeline for the Turlock Junior High School and Wakefield Elementary modernization projects. Both projects are focused on security fencing and single point of entry, as well as the office at Wakefield. The RFP process will include advertisement for bids, job walks, and interviews with contractors followed by review of subs, and award of bid. Bids will be awarded by a percentage-fee proposal and based on contractor qualifications and best value. The Turlock Junior High and Wakefield projects are scheduled to begin this summer and continue into the next school year. The Wakefield project is estimated at $1.95 million and Turlock Junior High at $2.4 million, with both projects funded through Bond Measure N.
XIII. 9:15 pm ADJOURNMENT

Motion by ______, Seconded by_______ that the meeting be adjourned.

Minutes:
The Board did not complete closed session item

4. Public Employee Evaluation  Government Code Section 54957
Title: Administrative Evaluations

and reconvened on this item following the regular Board Meeting.

No action was taken in closed session.

MSC (Lima, Jackson) that the meeting be adjourned.

7-0 Ayes 7 (Carlson, Lima, Malech, Silva, Cortinas, Jackson, Chalabi) Noes 0
Abstention 0 Absent 0  There being no further business, the meeting was declared
adjourned at 10:11 p.m.

Signed: __________________________________________
Dana Salles Trevethan, Secretary to the Board of Trustees

Attest: __________________________________________
Frank Lima, Clerk

Motion Passed:  Passed with a motion by Mr. Frank Lima and a second by Ms.
Mary Jackson.
Yes  Mrs. Lori Carlson
Yes  Mrs. Miranda Chalabi
Yes  Mr. Jeffrey Cortinas
Yes  Ms. Mary Jackson
Yes  Mr. Frank Lima
Yes  Mr. Ken Malech
Yes  Mr. Anthony Silva

XIV. (*) denotes "supporting documents"